Management of Weapons and Control Devices

507.1 PURPOSE AND SCOPE

This policy will address the availability and control of weapons.

507.2 POLICY

It is the policy of the Thurston County Sheriff's Office that the presence and the use of weapons in the correctional facility will be controlled and supervised to reduce the potential for injury. Staff will only carry and use those weapons for which they have been trained in and are qualified to use.

507.3 FIREARMS

With the exception described below, armed personnel shall secure all firearms in gun lockers located at the entry points prior to entering the secure perimeter. Firearms shall not be stored inside the secure perimeter at any time.

Firearms shall only be allowed in the secure perimeter of the facility when it is necessary to protect the safety and security of staff, inmates, contractors, volunteers or the public.

Firearms shall only be allowed inside the secure perimeter with the approval of the Chief Deputy of Corrections or authorized designee and under the direct supervision of a supervisor.

507.4 OTHER WEAPONS, TOOLS AND CHEMICAL AGENTS

Office-approved weapons, tools and chemical agents, including, but not limited to, 303K [redacted], may be possessed and used only by custody staff members who have received office-authorized training and are qualified to use them.

Office-approved weapons, tools and chemical agents shall only be allowed inside the secure perimeter with the approval of the Chief Deputy of Corrections or the authorized designee.

507.5 STORAGE OF WEAPONS, CHEMICAL AGENTS AND CONTROL DEVICES

The armory shall be located in a secure and readily accessible repository outside of inmate housing and activity areas. It shall be secured at all times. Access to the armory shall be limited by the Chief Deputy of Corrections or the authorized designees. Only personnel who have received office-approved training in the maintenance of the stored equipment and who have been designated by the Chief Deputy of Corrections are authorized to be inside the armory.

The following equipment shall be stored and secured in the armory:

(a) All office-approved weapons

(b) All office-approved control devices and associated supplies, with the 303K [redacted]

(c) All security equipment, 303K [redacted]

Copyright Lexipol, LLC 2024/05/30, All Rights Reserved.
Published with permission by Thurston County Sheriff's Office

(d) All office-approved chemical agents 303K [redacted]

Explosive materials will be stored in a safe approved by the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) and in compliance with 27 CFR 555.201 et seq.

Restraints:

facility restraints will be located in the following areas and inventoried daily by the designated members. All restraints will be marked or engraved to distinguish the area they will be stored within the facility. Restraints will be stored in designated locked restraint boxes or other approved areas. Specific accountability sheets and quantities will be noted in each location. The member verifying equipment will place a note on the inventory sheet noting any discrepancies (i.e., unable to locate, needing to be replaced, etc.).

Location	**Daily inspection/inventory**
303K [redacted]	

507.5.1 INVENTORY

The Chief Deputy of Corrections should designate one or more properly trained staff to be responsible for maintaining all weapons, chemical agents and control devices in a safe and secure manner, and to inventory and report the condition and availability of the facility's weapons and control devices on a as needed basis.

To facilitate the inventory, all weapons, chemical agents and control devices shall be stored in assigned locations inside the armory.

The Shift Supervisor and the Chief Deputy of Corrections shall be immediately notified in the event that any weapon, chemical agent or control device is determined to be missing. An immediate and thorough search of the facility shall take place in order to locate the item.

507.5.2 REVIEW, INSPECTION AND APPROVAL

Every control device and chemical agent will be periodically inspected for serviceability and expiration dates by the Rangemaster or the instructor designated to train on the use of a particular control device or chemical agent. The Rangemaster or the designated instructor is responsible to ensure replacement of outdated or unserviceable items.

Copyright Lexipol, LLC 2024/05/30, All Rights Reserved.
Published with permission by Thurston County Sheriff's Office

507.5.3 ADDITIONAL SECURITY ITEMS

The following security items will be maintained and inventoried in addition to the restraints. These additional security items will be located in the following areas and will be accounted for by Corrections Deputies or Technicians in their respective areas:

303K

There will be an inventory sheet in the Cell Entry Response Team (CERT) room 303K that lists

All CERT equipment stored there. The Housing Sergeant, or designee, will check each item on this list at the beginning of shift to ensure all are present and accounted for.

The following equipment will be inventoried and maintained by a certified user/instructor, or designee, on a monthly basis:

303K

(on Inventory List)

The ODS, Housing Sergeant, or designee, will be responsible for verifying that the above inspections/inventories have been completed. These inspections will be added to the Supervisor's Briefing Report on every shift, and any discrepancies will be noted.

Copyright Lexipol, LLC 2024/05/30, All Rights Reserved.
Published with permission by Thurston County Sheriff's Office